



## PRIVACY STATEMENT 2019

Rhayader & District Community Support, The Arches, West Street, Rhayader, Powys, LD6 5AB  
Charity number: 1113768 Company no. 5672088

*Preserving your privacy is important to us and we are committed to letting you know how we use your personal information and to make only responsible use of your data.*

1. We will collect personal information from you when you or your organisation enquire about our activities, register as a member with us or receive one of our services. This may include your name, address, email address, phone number and age. We may also ask for some additional, non-personal information.
2. Your personal information will only be used to process your requests, to provide you with our services and to provide you with information relating to our services and other services which we think you may be interested in.
3. We will share your information between our services and other carefully selected agencies which we think may be of support or interest to you. Please inform us if there is anyone you do not want us to share information with.
4. We will take reasonable precautions to prevent the loss, misuse or alteration of information you give us.
5. Communications in connection with our services may be sent by email. For ease of use and compatibility communications will not be sent in an encrypted form. Email unless encrypted is not a fully secure means of communication. Whilst we endeavour to keep our system and communications protected against viruses and other harmful effects we cannot bear the responsibility for all communications being virus-free.
6. Our website uses cookies. When you first visit our website, we ask you whether you wish us to use cookies. If you choose not to accept them, we shall not use them for your visit except to record that you have not consented to their use for any other purpose.
7. If you would like to access, correct, amend or delete any information we have about you then please contact us via email: [pippa@rdcs.org.uk](mailto:pippa@rdcs.org.uk) or phone 01597 810921 or at our address.
8. This Policy may be updated from time to time, so please check periodically

*For further information, please see our Data Protection and Retention Policy available on request.*

Rhayader & District Community Support, The Arches, West Street, Rhayader, Powys, LD6 5AB  
Cymorth Cymunedol Rhaeadr Gwy a'r Cylch, Yr Arches, Stryd y Gorllewin, Rhaeadr Gwy  
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